

# **Appendix A-8: Hunan City College 2024 General University Admission Regulations**

## **Chapter I General Provisions**

**Article 1** This Charter is formulated in accordance with the Education Law of the Peoples Republic of China, the Higher Education Law of the Peoples Republic of China and other laws and regulations and relevant provisions of the Ministry of Education, taking into account the actual enrollment work of the university.

**Article 2:** The full name of the school is Hunan City College

School location: No.518 Yingbin East Road,

Yiyang City, Hunan Province. Supervisory

department: Hunan Provincial Department of  
Education

Education level:

Undergraduate

Institution National

code: 11527 Type of

education: Public

**Article 3** The name of the school that issues the academic certificate: Hunan City University. The type of certificate: Full-time undergraduate graduation certificate of ordinary higher education institutions. Those who meet the conditions for degree granting shall be granted the corresponding bachelors degree.

**Article 4** The schools enrollment work shall follow the principles of "fair competition, fair selection and open transparency", resolutely implement the enrollment policy provisions and disciplinary requirements, and strictly implement the "sunshine project" of examination and enrollment.

**Article 5:** The school is a provincial public full-time ordinary

undergraduate higher education institution approved and established by the Ministry of Education, and it is a first-batch undergraduate admission university in Hunan Province and a masters degree granting institution. The school possesses national-level co-creation spaces, postdoctoral research station collaborative R&D centers, the first batch of national comprehensive reform pilot programs, and a national experimental teaching demonstration center for civil engineering, among other teaching and research platforms. It is a model university for national graduate employment experience and a high-level applied characteristic college under Hunan Provinces "Double First-Class" initiative.

**Article 6** Categories of school enrollment: general (including public teacher students starting from high school and excellent students)The teacher training program, vocational high school counterpart, southern Xinjiang single listing, Xinjiang orientation), art (including Sino-foreign cooperative education), physical education, Chu Yi Craftsman program. The final enrollment category shall be subject to the documents issued by the superior competent authorities.

## **Chapter II Organization management**

**Article 7** The schools enrollment work leading group shall be responsible for studying and deciding on major matters such as enrollment scale determination and policy formulation, and the schools enrollment and employment office shall be responsible for the daily work of organizing and implementing enrollment.

**Article 8** During the period of enrollment and admission, the schools disciplinary inspection and supervision institutions shall supervise the enrollment and admission work throughout the whole process to ensure that it is standardized, orderly, fair and just.

**Article 9** The school strictly implements the policies and disciplinary requirements of the Ministry of Education and the Hunan Provincial Department of Education. The school has not cooperated with any social

organizations or individuals, nor has it entrusted any social organization to recruit students. Any social organization or individual that promotes cooperation with our school or claims that admission can be guaranteed through "internal quotas" should be reported to the education authorities immediately. Those who suffer related losses may report to the public security authorities.

**Article 10** The university will strictly implement the enrollment policy and discipline. For candidates and staff who violate the enrollment regulations, they will be dealt with in accordance with the Measures for Handling Violations of National Education Examination (Ministry of Education Order No.33) and the Interim Measures for Handling Violations of Enrollment Regulations in Ordinary Higher Education Institutions (Ministry of Education Order No

### **Chapter III Enrollment Plan**

**Article 11** The school will recruit students from 30 provinces in 2024. The Admissions and Employment Office will compile provincial and major-specific recruitment plans based on the enrollment plans and requirements issued by the higher authorities, and report them to the relevant provincial (autonomous region, municipality) ordinary higher education admission offices. The specific recruitment categories, majors, and plans will be based on the information published by the education authorities of the source provinces (municipalities, autonomous regions). According to the relevant regulations of the Ministry of Education and the Hunan Provincial Department of Education, the schools reserved plan will not exceed the total enrollment plan 1% is used to adjust the imbalance of students who pass the unified examination in each province (region, municipality) and solve the admission problem of candidates with the same score.

## Chapter IV Admission majors (categories) and admission requirements

### Article 12 The schools majors for admission in 2024

order number	name of major	Department	educational system (year)	tuition fee (Yuan/year)	Requirements for examination subjects in provinces with comprehensive college entrance examination reform	Requirements for examination subjects in non-reform provinces
1	architectonic	School of Architecture and Urban Planning	5	5900	No subject requirements	Both liberal arts and science are admitted
2	town and country planning		5	5900	No subject requirements	Both liberal arts and science are admitted
3	landscape architecture		4	5900	No subject requirements	Both liberal arts and science are admitted
4	urban design		4	5900	No subject requirements	Both liberal arts and science are admitted
5	Science and Engineering of Water Supply and Drainage	School of Municipal and Surveying Engineering	4	5900	Physics, Chemistry (2 compulsory)	science
6	Engineering of Built Environment and Energy Applications		4	5900	Physics, Chemistry (2 compulsory)	science
7	surveying and mapping engineering		4	5900	Physics, Chemistry (2 compulsory)	science
8	Geographic information science		4	5900	Physics, Chemistry (2 compulsory)	science
9	Geospatial information engineering		4	5900	Physics, Chemistry (2 compulsory)	science
10	civil engineering		4	5900	Physics, Chemistry (2 compulsory)	science
11	Urban underground space engineering		4	5900	Physics, Chemistry (2 compulsory)	science

12	Water conservancy and hydropower projects	School of Civil Engineering	4	5900	Physics, Chemistry (2 compulsory)	science
13	construction cost		4	5900	Physics (compulsory)	science
14	traffic engineering		4	5900	Physics, Chemistry (2 compulsory)	science
15	safety engineering		4	5900	Physics, Chemistry (2 compulsory)	science
16	Intelligent construction		4	5900	Physics, Chemistry (2 compulsory)	science
17	engineering management	school of management	4	5900	Physics (compulsory)	science
18	Real estate development and management		4	5900	Physics (compulsory)	science
19	city management		4	5000	No subject requirements	Both liberal arts and science are admitted
20	business administration		4	5000	No subject requirements	Both liberal arts and science are admitted
21	economic statistics		4	5000	Physics (compulsory)	science
22	financial management		4	5000	No subject requirements	Both liberal arts and science are admitted
23	Chinese Language and Literature (Teacher Training)	a college of humanities	4	4000	No subject requirements	Both liberal arts and science are admitted
24	Chinese Language and International Education (Teacher Training)		4	4000	No subject requirements are mentioned	Both liberal arts and science are admitted
25	Network and new media		4	6000	No subject requirements	Both liberal arts and science are admitted
26	English (Teacher Education)		4	4000	No subject requirements	Both liberal arts and science are admitted

27	Business English		4	4500	No subject requirements are mentioned	Both liberal arts and science are admitted
order number	name of major	Department	educational system (year)	tuition fee (Yuan/year)	Requirements for examination subjects in provinces with comprehensive college entrance examination reform	Requirements for examination subjects in non-reform provinces
28	Electrical & Information Engineering	School of Information and Electronic Engineering	4	5900	Physics, Chemistry (2 compulsory)	science
29	Computer Science and Technology		4	5900	Physics, Chemistry (2 compulsory)	science
30	network engineering		4	5900	Physics, Chemistry (2 compulsory)	science
31	Internet of Things engineering		4	5900	Physics, Chemistry (2 compulsory)	science
32	physics		4	4500	Physics, Chemistry (2 compulsory)	science
33	communication engineering		4	5900	Physics, Chemistry (2 compulsory)	science
34	artificial intelligence		4	5900	Physics, Chemistry (2 compulsory)	science
35	Music (teacher training)	School of Music and Dance	4	5000	No subject requirements	Both liberal arts and science are admitted
36	naught		4	8000	No subject requirements	Both liberal arts and science are admitted
37	musical performance		4	8000	No subject requirements	Both liberal arts and science are admitted
38	Art (teacher training)	School of Fine Arts and	4	5400	No subject requirements	Both liberal arts and science are open to

		Design				students
39	Visual communication design		4	8000	No subject requirements	Both liberal arts and science are admitted
40	Visual communication design (China-foreign cooperation)		4	27500	No subject requirements	Both liberal arts and science are admitted
41	environmental design		4	8000	No subject requirements	Both liberal arts and science are admitted
42	Mathematics and Applied Mathematics (Teacher Education)	College of Science	4	4000	Physics, Chemistry (2 compulsory)	science
43	Information and computational science		4	4500	Physics, Chemistry (2 required)	science
44	Elementary education (teacher training)	teachers education college	4	4000	No subject requirements	Both liberal arts and science are admitted
45	Chemical engineering and technology	School of Materials and Chemical Engineering	4	5900	Physics, Chemistry (2 compulsory)	science
46	environment engineering		4	5900	Physics, Chemistry (2 compulsory)	science
47	Composite materials and engineering		4	5900	Physics, Chemistry (2 compulsory)	science
48	Polymer materials and engineering		4	5900	Physics, Chemistry (2 compulsory)	science
49	Physical education (teacher training)	Institute of Physical Education	4	4000	No subject requirements are mentioned	Both liberal arts and science are admitted
50	Social sports guidance and management		4	5900	No subject requirements	Both liberal arts and science are admitted
51	Mechanical design, manufacturing and automation	School of Mechanica	4	5900	Physics, Chemistry (2 compulsory)	science
52	mechatronic		4	5900	Physics, Chemistry (2	science

	engineering	l and Electrical Engineerin g			compulsory)	
53	Electrical Engineering and Automation		4	5900	Physics, Chemistry (2 compulsory)	science
54	Intelligent manufacturing project		4	5900	Physics, Chemistry (2 compulsory)	science
55	Ideological and Political Education (Teacher Education)	School of Marxis m	4	4000	Ideological and Political (mandatory)	Both liberal arts and science are open
56	History (teacher training)		4	4000	History (compulsory)	liberal arts

Note: The specific majors and related categories for enrollment in each province will be announced by the enrollment examination authorities of each province after the enrollment plan of our university is determined by province and major.



**Article 13** The university cooperates with Victoria Polytechnic College (Whitireia Community Polytechnic, New Zealand) in New Zealand to run an undergraduate program in Visual Communication Design (Sino-foreign cooperative education).

The Visual Communication Design (Sino-Foreign Cooperative Education) program is included in the national general higher education enrollment plan with a 4-year academic system. Students participate in the national unified entrance examination for general higher education institutions and are admitted

After graduation, students will adopt a 3+1 joint training model, studying at our university for the first three years, and in the fourth year, students can choose to study abroad at Victoria Polytechnic or continue their studies at our university. If they choose to study abroad and meet the relevant degree awarding regulations of Victoria Polytechnic, they can obtain a Bachelor of Applied Arts in Visual Arts and Design from the university. If they meet the relevant regulations of our university, they will be awarded a Full-time Ordinary Undergraduate Diploma and Bachelors Degree from our university; if they choose to complete their studies at our university, and meet the relevant regulations of our university, they will be awarded a Full-time Ordinary Undergraduate Diploma and Bachelors Degree from our university.

## **Chapter V Admission Rules**

**Article 14:** The school determines the file adjustment ratio based on the student enrollment situation in each province (autonomous region, municipality). For the batch of sequential preference, the file adjustment ratio is controlled within 110%; for the batch of parallel preference, the file adjustment ratio is controlled within 105%. The file adjustment principles are implemented according to the regulations set by the education authorities of the students enrollment province (autonomous region, municipality).

In Inner Mongolia Autonomous Region, "the enrollment plan is 1:1 and students are ranked according to their professional preferences within the scope."

**Article 15** The school selects students based on their total college entrance examination scores, taking into account the comprehensive quality evaluation of ordinary high school students, and admits students on a merit basis. For the professional placement of candidates who meet the admission criteria, the principle of "score priority, following preferences, no professional score difference" is applied, combined with the candidates physical examination results from the college entrance examination, to sequentially select and admit students on a merit basis. In case of equal scores, candidates are admitted according to the same-score ranking rules of their respective provinces; if there are no same-score ranking rules, candidates are ranked and admitted based on their scores in Chinese, Mathematics, and English from high to low, with English scores being given priority for admission to English-related majors. If none of the candidates professional preferences can be met, and if they agree to professional adjustment, they will be adjusted to other majors that meet the conditions and have unfilled quotas (in provinces with college entrance examination reforms, adjustments are limited to the same major group); if they do not agree to professional adjustment, It will be treated as a withdrawal.

**Article 16** The university recognizes the relevant regulations on bonus points or deduction points issued by the education departments of provinces (autonomous regions, municipalities).

**Article 17** The school recognizes the results of the unified art examinations (joint examinations) organized by each province (autonomous region, municipality). When making admissions, the candidates scores in the college entrance examination and professional unified examinations (joint examinations) must reach the minimum admission control line for the corresponding level of art majors set by the

candidates province (autonomous region, municipality). The admission ratio and method shall be subject to the regulations set by the education authorities of the candidates province (autonomous region, municipality).

The admission principle is: for candidates who meet the file requirements, they are admitted according to the comprehensive score of the source province from high to low; for those not admitted based on the comprehensive score, they are ranked and admitted according to the comprehensive score (total college entrance examination score  $\times$  30% + major score  $\times$  70%) from high to low, in case of identical comprehensive scores, candidates with higher major scores are given priority, if the major scores are still the same, then they are ranked and admitted according to the single subject scores of Chinese, Mathematics, and English from high to low.

**Article 18** Candidates applying for sports-related majors must meet the professional score and college entrance examination cultural score requirements respectively, which must reach the admission control line for sports majors in their respective provinces (autonomous regions, municipalities). Within the range of candidates eligible for admission, candidates will be ranked and admitted according to their ranking scores from the highest to the lowest in their respective provinces (autonomous regions, municipalities). In case of identical ranking scores, candidates with higher professional scores will be given priority for admission.

**Article 19** The major of Visual Communication Design (Sino-foreign cooperative education) shall implement the admission of professional preferences, and no candidates who do not fill in the professional preference for this major will be subject to professional adjustment.

**Article 20** English and Business English are limited to candidates whose native language is English. Other majors do not restrict the foreign language, but in principle, the public foreign language courses of the university are only taught in English.

**Article 21** The school offers a Business Administration Minor program for students from non-management majors to pursue. Upon completing the required credits and obtaining the degree of the major discipline, students will also be awarded a Bachelor of Science in Management (Minor). Matters related to the cultivation of dual degrees and management shall be conducted in accordance with the relevant regulations of the Ministry of Education, Hunan Provincial Department of Education, and the school.

**Article 22** In provinces (autonomous regions and municipalities directly under the Central Government) involved in college entrance examination reform, candidates shall meet the requirements of subject selection when applying for admission, otherwise they will not be admitted. The use method of comprehensive quality evaluation shall refer to the teaching The relevant documents of the Ministry of Education shall be implemented.

**Article 23** The school shall not limit the ratio of male to female.

**Article 24:** New students shall complete the registration procedures according to the time and requirements specified by the school. Those who have been admitted but cannot report on time must submit a written application to the schools admissions office and obtain approval before any extension can be granted. The extension period shall not exceed two weeks in principle. Students who fail to report on time for one week without approval will be deemed to have abandoned their admission qualifications and will not be registered for academic status.

## **Chapter VI Supplementary Provisions**

**Article 25** The school strictly implements the relevant regulations on student transfer issued by the Ministry of Education. Those who need to change their majors shall follow the "Hunan City University Full-time Ordinary Undergraduate Students Major Change Management Measures".

**Article 26** The school has established a comprehensive and multi-

channel financial aid system including scholarships, grants, loans, work-study programs, subsidies, and exemptions. Students from economically disadvantaged families can apply for student loans based on their place of origin. The school provides assistance through measures such as work-study programs and special hardship grants in accordance with relevant policies, regulations, and procedures. The school encourages students to complete their studies through various means, including work-study programs and scholarships.

**Article 27** The school implements the credit system for tuition fees, and the tuition fees shall not exceed the total tuition fees of the academic year. According to the principle of territorial management, the school strictly charges according to the standards set by the Hunan Provincial Development and Reform Commission, the Hunan Provincial Finance Department and the Hunan Provincial Education Department.

**Article 28** The physical examination standards for the admission of candidates shall be implemented in accordance with the Guidelines on Physical Examination for the Admission of Candidates to Ordinary Higher Education Institutions issued by the Ministry of Education, the former Ministry of Health and the China Disabled Persons Federation and relevant supplementary provisions.

**Article 29** The ideological and political quality assessment and physical health examination of the admitted candidates shall be based on the information collected when they apply for the general college entrance examination or the corresponding recruitment examination, and students shall be responsible for the authenticity of the information provided.

**Article 30** Within 3 months after the enrollment of a new student, the school shall, in accordance with the enrollment policy, examine the eligibility of the new student, his or her physical and mental condition, the procedures and procedures for enrollment, the eligibility for enrollment, the preferential eligibility and related matters. The school will conduct a re-examination and review of the certification materials and other

relevant documents. For any issues identified during the re-examination and review, the school will conduct a concentrated study and handle them. Any case of falsification will result in the revocation of admission eligibility upon verification. For cases involving serious falsification or suspected identity theft in university enrollment, the matter will be referred to relevant departments for investigation and handling.

**Article 31** This Charter shall be released to the public through the "Sunshine College Entrance Examination" platform and the schools official website. If there is any misunderstanding of the contents of the charter published by various media, the complete enrollment charter published by the school shall prevail.

**Article 32** This Charter applies to the 2024 general higher education admission of our university. The interpretation right belongs to the Admissions and Employment Office of Hunan City University. In case of adjustments to higher education admission policies by the higher authorities, the latest published policies shall prevail.

## **Chapter VII**

### **Contact Information Article 33**

#### **Contact information for school**

#### **enrollment**

Address: No.518 Yingbin East Road, Heshan District,

Yiyang City, Hunan Province, Postal Code: 413000

Admission consultation: 0737-4628858 0737-4628168

Admissions consultation email: zs@hncu.edu.cn

Admission information release website: <http://hncuzs.jysd.com>

Supervision complaint hotline: 0737-6110025 (Disciplinary Commission/Office of Supervision and Inspection)